

Terms of borrowing

These are the terms and conditions for the public libraries in Bjurholm, Nordmaling, Robertsfors, Umeå, Vindeln and Vännäs.

Library card

You can borrow items free of charge at all public libraries in the Umeå region.

In order to borrow items you need a library card. You can obtain a card by presenting a valid photo ID. You can obtain a temporary library card even if you do not have an ID, a Swedish personal identity number or a permanent address. Your card will then be valid for three months.

When obtaining a library card, you agree to adhere to the libraries' terms of borrowing. Your library card is valid at all public libraries in the Umeå region. Bring your library card when you visit the library.

Your library card enables you to book computers and group study rooms, use online resources and borrow e-books.

Children can also obtain library cards the year they turn 6 years old.

Those under 18 years of age do not need to present a valid ID. You can bring your guardian or a certificate signed by your guardian.

Loan responsibility

Your library card is a valuable document. You are responsible for all items borrowed using your card. It is your responsibility to ensure that items are returned to the library on time and in good condition. You may be charged a late fee for overdue materials.

If you lose your library card, please notify one of our libraries as soon as possible to prevent misuse. You can also suspend your card at Minabibliotek.se. You can obtain a new card for a fee.

Guardians are responsible for items borrowed by their children.

If you provide your e-mail address you can receive notifications to renew or return loans and to pick up reserved items. Notifications to pick up reserved items are also available via text message.

Age limits

You must be 13 years old to borrow dvds and 15 years old to borrow video games. You must be 16 or 18 years old to borrow video games with those PEGI ratings.

PIN

You choose your own four digit PIN. You need your PIN in order to borrow. You also need it to log in to our website Minabibliotek.se. At some libraries the library card and the PIN are needed to access services like wi-fi, computers and group study rooms.

Renewals

You can renew your loans online at Minabibliotek.se, at the library or by telephone. Renewals made after the loan period has expired may be subject to a late fee.

You may not renew materials that have been requested by another borrower or express loan titles.

Reservations

You may reserve items which are out on loan and request items from any of the public libraries in the Umeå region.

Library fees

The library charges a late fee for overdue items. Once you have turned 18 years old you are liable for late fees. We prefer that you pay the fee when you return the late item. If payment is not made, the fee remains on your library card.

If the aggregated fees are more than SEK 50 your library card will be suspended. An invoice may be issued for the fee, in which case you will be charged an additional invoicing fee. Your card will be suspended until the fees have been paid.

If the item is not returned after two reminders, an invoice will be issued and your library card will be suspended.

Invoices for children and youths under the age of 18 are sent to their guardians.

There is no late fee on books for children and youths.

"Boken kommer" loans (home deliveries), loans of "talböcker" (certain audio-books), loans via rural letter carrier and loans from the Bookmobile are not subject to late fees.

Late fees

The late fee is SEK 3 per item and day. If you return the borrowed items on the day after the due date the fee will be waived.

Maximum fee per item is SEK 200.

Maximum fee per return is SEK 200.

Other fees

Items lost or damaged while on loan will be charged to the borrower at an estimated replacement cost and an administrative fee of SEK 50 per item.

If an invoice is issued, an administrative fee of 50 SEK per invoice is charged even if the items are returned. Lost or damaged items are also subject to late fees.

The fee to replace a lost library card is SEK 20 for adults and SEK 10 for children.

Distance loans

Distance loans from the Nordic countries are free. Foreign loans, from outside the Nordic countries, are SEK 200 per item.

Your information

Information about your current loans and reservations is registered in a joint computer system for the libraries in the Umeå Region. Information about loans and reservations is subject to the Public Access to Information and Secrecy Act. This means that the staff is subject to a duty of confidentiality.

Your personal data is processed in accordance with the General Data Protection Regulation. The library collects information regarding names and addresses from Spar (the Swedish address registry).